

AUDIT REPORT	Month / Year: January 2024		
Outstanding >87%	Requires Improvement 39% - 62%		
Good 63% - 87%	Inadequate 25% - 38%		
Not Submitted	N/ A		
<b>Childrens Inpatient Unit</b>	<b>Responsibility</b>	<b>Timescale</b>	<b>Score</b>
Care Plan Audit	Charge Nurse / Clinical Manager	Monthly	96%
Medication Audit	Nursing Staff	Monthly	98%
Safe Staffing Declaration	Clinical Manager	Monthly	Confirmed
Mattress Audit ( <b>under review</b> )	HCA	Monthly	100%
Medication Audit: CDs	Director of Care	Monthly	NA
Professional Reg NMC / HP / CT / Couns	Director of Care	Monthly	100%
Recording of Fridge & Room Temp Declaration	Clinical Manager	Monthly	confirmed
Uniform & Hand Hygiene Audit	HCA	Monthly	100%
Safe Environment Audit	HCA	Monthly	100%
<b>Day Hospice Stockton</b>	<b>Responsibility</b>	<b>Initially</b>	<b>Score</b>
Professional Reg NMC / HP / CT / Couns	Director of Care	Monthly	100%
Uniform & Hand Hygiene Audit	Clinical Manager / HCS co-ord	Monthly	100%
Record Keeping Audit / Documentation (20% of pts for month)	Clinical Manager	Monthly	100%
Safe Environment Audit	HCA	Monthly	96%
<b>Family Support Stockton</b>	<b>Responsibility</b>	<b>Initially</b>	<b>Score</b>
Professional Reg NMC / HP / CT / Couns	Director of Care / HoFS	Monthly	100%
Record Keeping Audit / Documentation (20% of pts for month)	HoFS	Monthly	100%
Safe Environment Audit	HoFS	Monthly	100%
<b>Day Hospice Bishop Auckland</b>	<b>Responsibility</b>	<b>Initially</b>	<b>Score</b>
Professional Reg NMC / HP / CT / Couns	Director of Care	Monthly	100%
Uniform & Hand Hygiene Audit	Clinical Manager / HCS Co-ord	Monthly	100%
Record Keeping Audit / Documentation (20% of pts for month)	Clinical Manager	Monthly	100%
Safe Environment Audit	HCA	Monthly	100%
<b>Family Support Bishop Auckland</b>	<b>Responsibility</b>	<b>Initially</b>	<b>Score</b>
Professional Reg NMC / HP / CT / Couns	Director of Care / HoFS	Monthly	100%
Record Keeping Audit (20% of pts for month)	HoFS	Monthly	100%
Safe Environment Audit	HoFS	Monthly	100%
<b>Home Care Service</b>	<b>Responsibility</b>	<b>Initially</b>	<b>Score</b>
Record Keeping Audit / Documentation	HCS co-ord	Monthly	100%
<b>Adult Inpatient Unit</b>	<b>Responsibility</b>	<b>Timescale</b>	<b>Score</b>
Care Plan Audit	Charge Nurse / Clinical Manager	Monthly	95%
Medication Audit	Nursing Staff	Monthly	93%
Safe Staffing Declaration	Clinical Manager	Monthly	Confirmed
Mattress Audit ( <b>under review</b> )	HCA	Monthly	100%
Medication Audit: CDs	Director of Care	Monthly	95%
Professional Reg NMC / HP / CT / Couns	Director of Care	Monthly	100%
Recording of Fridge & Room Temp Declaration	Clinical Manager	Monthly	confirmed
Uniform & Hand Hygiene Audit	HCA	Monthly	100%
Safe Environment Audit	HCA	Monthly	100%
<b>Pharmacy Audit</b>	<b>CIPU</b>	<b>AIPU</b>	
Medicines Management	100%	90%	
CD Audit	NA	95%	
Clinic Room	NA	97%	

AUDIT REPORT	Month / Year: February 2024		
Outstanding >87%	Requires Improvement 39% - 62%		
Good 63% - 87%	Inadequate 25% - 38%		
Not Submitted	N/ A		
Childrens Inpatient Unit	Responsibility	Timescale	Score
Care Plan Audit	Charge Nurse / Clinical Manager	Monthly	96%
Medication Audit	Nursing Staff	Monthly	100%
Safe Staffing Declaration	Clinical Manager	Monthly	100%
Mattress Audit ( <b>under review</b> )	HCA	Monthly	100%
Bed & Bedrail ( <b>under review</b> )	HCA	Monthly	NA
Medication Audit: CDs	Director of Care	Monthly	100%
Professional Reg NMC / HP / CT / Couns	Director of Care	Monthly	100%
Recording of Fridge & Room Temp Declaration	Clinical Manager	Monthly	78%
Uniform & Hand Hygiene Audit	HCA	Monthly	100%
Safe Environment Audit	HCA	Monthly	100%
Day Hospice Stockton	Responsibility	Initially	Score
Professional Reg NMC / HP / CT / Couns	Director of Care	Monthly	100%
Uniform & Hand Hygiene Audit	Clinical Manager / HCS co-ord	Monthly	100%
Record Keeping Audit / Documentation (20% of pts for month)	Clinical Manager	Monthly	100%
Safe Environment Audit	HCA	Monthly	100%
Family Support Stockton	Responsibility	Initially	Score
Professional Reg NMC / HP / CT / Couns	Director of Care / HoFS	Monthly	100%
Record Keeping Audit / Documentation (20% of pts for month)	HoFS	Monthly	100%
Safe Environment Audit	HoFS	Monthly	100%
Day Hospice Bishop Auckland	Responsibility	Initially	Score
Professional Reg NMC / HP / CT / Couns	Director of Care	Monthly	100%
Uniform & Hand Hygiene Audit	Clinical Manager / HCS Co-ord	Monthly	100%
Record Keeping Audit / Documentation (20% of pts for month)	Clinical Manager	Monthly	100%
Safe Environment Audit	HCA	Monthly	100%
Family Support Bishop Auckland	Responsibility	Initially	Score
Professional Reg NMC / HP / CT / Couns	Director of Care / HoFS	Monthly	100%
Record Keeping Audit (20% of pts for month)	HoFS	Monthly	100%
Safe Environment Audit	HoFS	Monthly	100%
Home Care Service	Responsibility	Initially	Score
Record Keeping Audit / Documentation	HCS co-ord	Monthly	100%
Adult Inpatient Unit	Responsibility	Timescale	Score
Care Plan Audit	Charge Nurse / Clinical Manager	Monthly	99%
Medication Audit	Nursing Staff	Monthly	99%
Safe Staffing Declaration	Clinical Manager	Monthly	Confirmed
Mattress Audit ( <b>under review</b> )	HCA	Monthly	100%
Bed & Bedrail Audit ( <b>under review</b> )	HCA	Monthly	NA
Medication Audit: CDs	Director of Care	Monthly	100%
Professional Reg NMC / HP / CT / Couns	Director of Care	Monthly	100%
Recording of Fridge & Room Temp Declaration	Clinical Manager	Monthly	confirmed
Uniform & Hand Hygiene Audit	HCA	Monthly	100%
Safe Environment Audit	HCA	Monthly	100%

AUDIT REPORT	Month / Year: March 2024		
Outstanding >87%	Requires Improvement 39% - 62%		
Good 63% - 87%	Inadequate 25% - 38%		
Not Submitted	N/ A		
<b>Childrens Inpatient Unit</b>			
	Responsibility	Timescale	Score
Care Plan Audit	Charge Nurse / Clinical Manager	Monthly	99%
Medication Audit	Nursing Staff	Monthly	100%
Safe Staffing Declaration	Clinical Manager	Monthly	Confirmed
Mattress Audit ( <b>under review</b> )	HCA	Monthly	100%
Bed & Bedrail ( <b>under review</b> )	HCA	Monthly	
Medication Audit: CDs	Director of Care	Monthly	N/A
Professional Reg NMC / HP / CT / Couns	Director of Care	Monthly	100%
Recording of Fridge & Room Temp Declaration	Clinical Manager	Monthly	100%
Uniform & Hand Hygiene Audit	HCA	Monthly	100%
Safe Environment Audit	HCA	Monthly	100%
<b>Day Hospice Stockton</b>			
	Responsibility	Initially	Score
Professional Reg NMC / HP / CT / Couns	Director of Care	Monthly	100%
Uniform & Hand Hygiene Audit	Clinical Manager / HCS co-ord	Monthly	100%
Record Keeping Audit / Documentation (20% of pts for month)	Clinical Manager	Monthly	100%
Safe Environment Audit	HCA	Monthly	100%
<b>Family Support Stockton</b>			
	Responsibility	Initially	Score
Professional Reg NMC / HP / CT / Couns	Director of Care / HoFS	Monthly	100%
Record Keeping Audit / Documentation (20% of pts for month)	HoFS	Monthly	100%
Safe Environment Audit	HoFS	Monthly	100%
<b>Day Hospice Bishop Auckland</b>			
	Responsibility	Initially	Score
Professional Reg NMC / HP / CT / Couns	Director of Care	Monthly	100%
Uniform & Hand Hygiene Audit	Clinical Manager / HCS Co-ord	Monthly	100%
Record Keeping Audit / Documentation (20% of pts for month)	Clinical Manager	Monthly	100%
Safe Environment Audit	HCA	Monthly	100%
<b>Family Support Bishop Auckland</b>			
	Responsibility	Initially	Score
Professional Reg NMC / HP / CT / Couns	Director of Care / HoFS	Monthly	100%
Record Keeping Audit (20% of pts for month)	HoFS	Monthly	100%
Safe Environment Audit	HoFS	Monthly	100%
<b>Home Care Service</b>			
	Responsibility	Initially	Score
Record Keeping Audit / Documentation	HCS co-ord	Monthly	100%
<b>Adult Inpatient Unit</b>			
	Responsibility	Timescale	Score
Care Plan Audit	Charge Nurse / Clinical Manager	Monthly	98%
Medication Audit	Nursing Staff	Monthly	97%
Safe Staffing Declaration	Clinical Manager	Monthly	Confirmed
Mattress Audit ( <b>under review</b> )	HCA	Monthly	100%
Bed & Bedrail Audit ( <b>under review</b> )	HCA	Monthly	
Medication Audit: CDs	Director of Care	Monthly	100%
Professional Reg NMC / HP / CT / Couns	Director of Care	Monthly	100%
Recording of Fridge & Room Temp Declaration	Clinical Manager	Monthly	100%
Uniform & Hand Hygiene Audit	HCA	Monthly	100%
Safe Environment Audit	HCA	Monthly	100%
<b>Pharmacy Audit</b>			
	CIPU	AIPU	
Medicines Management	100% (14/03/24)	100% (14/03/24)	
CD Audit	100% (14/03/24)	100% (21/03/24)	
Clinic Room	100% (14/03/24)	97.5% (21/03/24)	